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City Manager's Report
March 25, 2025 City Council Meeting
Prepared by: Regina O'Connell, City Clerk
Item #: 7.4

Subject: Receive and File Update on Recent Public Records Requests

Recommendation: Receive and File Update on Recent Public Records Requests

Purpose: The purpose of this item is to inform the City Council of recent public records requests.

Strategic Plan Strategy: N/A

Background: In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

Discussion: Currently, the City Clerk's office has one (1) open public records request. The item is highlighted in the table below and staff is working to complete the request.


DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	REQUESTER
3/6/2025	Purchase orders issued from January 1, 2022 to present date	Justin Wenig
3/7/2025	City phone & City email addresses for all current staff	Rexal Alzona/Smart Procure
3/11/2025	2850 Cold Springs Rd., all records related to code compliance, permitting, and/or violations	George R. Thomas/Klinedinst
3/13/2025	Current City Manager's Contract	Kristen Vinton/EID
3/14/2025	Emails and documents between City staff and David Pellone	Mircea Voskerician


Options: This report is for informational purposes only. No action is requested.

Environmental: N/A

Cost: There is no cost associated with this report.

Budget Impact: None.


 M. Cleve Morris, City Manager


 Regina O'Connell, CPMC, City Clerk